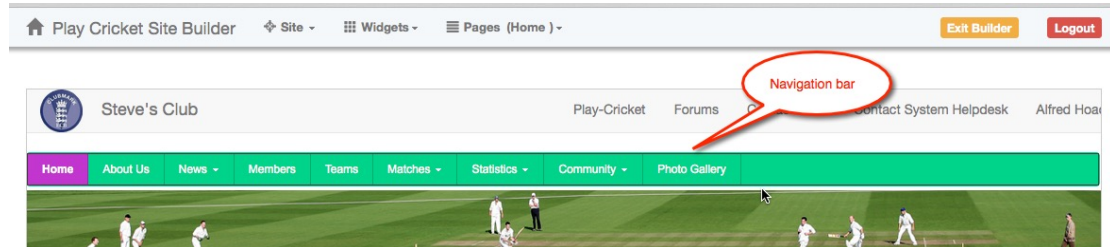


## The Navigation Bar

The navigation bar is usually found at the top of every page, above or below a header image. Its purpose is to guide visitors to different sections of your site, rather like a contents page.

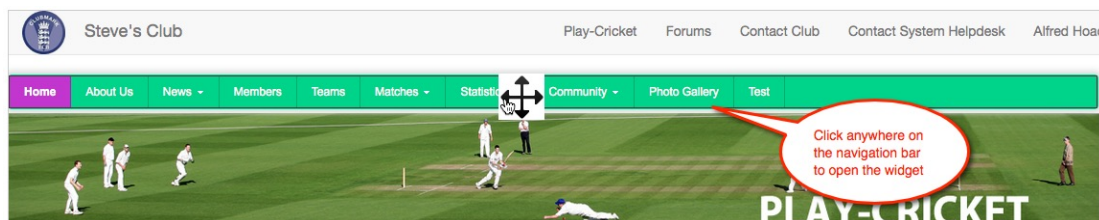


If the navigation bar is missing, having been removed by mistake, you can restore it by going into Administration>Site Management>Site Builder and selecting it from the Add Widget>Layout> drop down list.

As you add content to your site, if the pages haven't been disabled, they will appear on the Navigation Bar in the order of creation.

You can change this order by editing the widget.

In Site Builder, click anywhere on the Navigation Bar to call up its widget.



To change the display order of the content select the required page from the drop down list.  
To remove the last item from the navigation bar, select the blank entry.

The screenshot shows a 'General widget settings' dialog box with a close button (X) in the top right corner. It has two tabs: 'Content Settings' and 'Display Settings', with 'Display Settings' currently selected. Under the 'Navigation Bar' section, there is a list of 12 items, each with a dropdown menu and a radio button labeled 'Sub-Menu'. Item 2, 'About Us', has its dropdown menu open, showing a scrollable list of options: 'About Us', 'Batting Statistics', 'Bowling Statistics', 'Calendar', 'Community', 'Document Library', 'Fielding Statistics', 'Fixtures', 'Home', 'Home Test', 'Matches', 'Members', 'New Pavilion', 'News', 'News Articles', 'Photo Gallery', 'Postings', 'Results', and 'Statistics'. A mouse cursor is pointing at the 'About Us' option in the dropdown. At the bottom right of the dialog, there is a green 'Save Navbar' button. A red 'Delete' button is partially visible at the bottom left.

Item	Selected Page	Sub-Menu
1	Home	<input type="radio"/>
2	About Us	<input type="radio"/>
3	About Us	<input type="radio"/>
4	Batting Statistics	<input type="radio"/>
5	Bowling Statistics	<input type="radio"/>
6	Calendar	<input type="radio"/>
7	Community	<input type="radio"/>
8	Document Library	<input type="radio"/>
9	Fielding Statistics	<input type="radio"/>
10	Fixtures	<input type="radio"/>
11	Home	<input type="radio"/>
12	Home Test	<input type="radio"/>
	Matches	<input type="radio"/>
	Members	<input type="radio"/>
	New Pavilion	<input type="radio"/>
	News	<input type="radio"/>
	News Articles	<input type="radio"/>
	Photo Gallery	<input type="radio"/>
	Postings	<input type="radio"/>
	Results	<input type="radio"/>
	Statistics	<input type="radio"/>

Some of the Navigation Bar items have sub menus. e.g. the Statistics entry has Team Statistics, Batting Statistics etc. linked to it. The sub-menus will move with the associated items, so if you move the Statistics, there is no need to move all of the sub-menu items yourself. When all changes have been made, click on Save Navbar.

### General widget settings

Content Settings | **Display Settings**

#### Navigation Bar

1	Home	<input type="radio"/>	Sub-Menu
2	About Us	<input type="radio"/>	Sub-Menu
3	News	<input type="radio"/>	Sub-Menu
4	Members	<input type="radio"/>	Sub-Menu
5	Teams	<input type="radio"/>	Sub-Menu
6	Matches	<input type="radio"/>	Sub-Menu
7	Statistics	<input checked="" type="radio"/>	Sub-Menu
8	Community	<input type="radio"/>	Sub-Menu
9	Test	<input type="radio"/>	Sub-Menu
10	Photo Gallery	<input type="radio"/>	Sub-Menu
11		<input type="radio"/>	Sub-Menu
12		<input type="radio"/>	Sub-Menu

#### Statistics

1	Team Statistic
2	Batting Statist
3	Bowling Statis
4	Fielding Statis
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

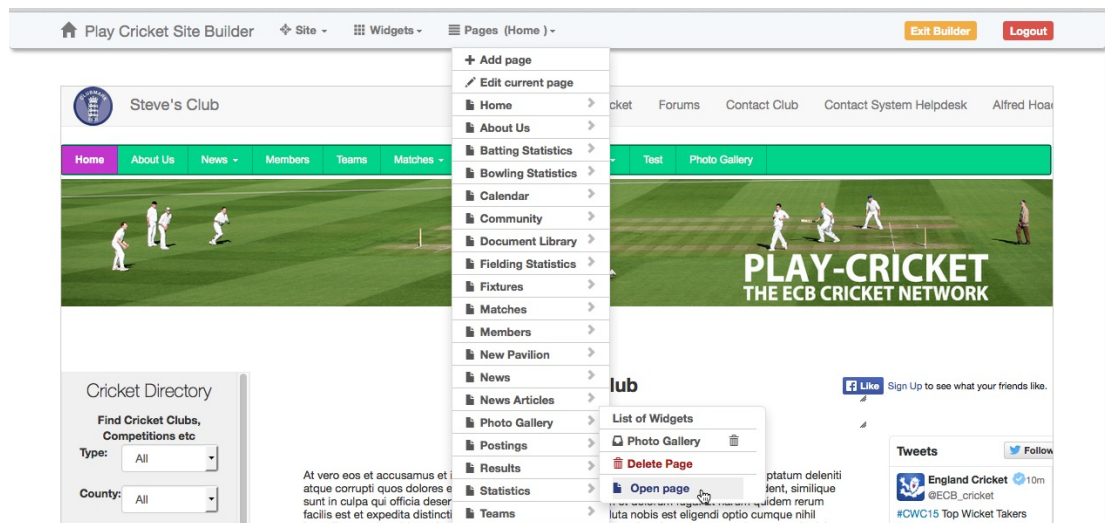
**Save Sub Links**

**Delete Navbar** | **Save Navbar**

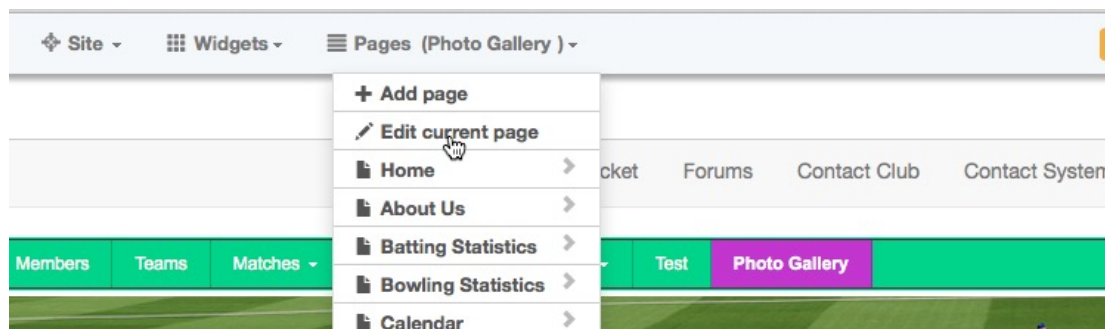
## Sub-Menus

There is room on the Navigation Bar for up to twelve items although in practice, six to eight items would be enough for most sites. Some pages might be grouped under a single tab by creating sub-menus. e.g. Calendar and Photo gallery might appear under Communities.

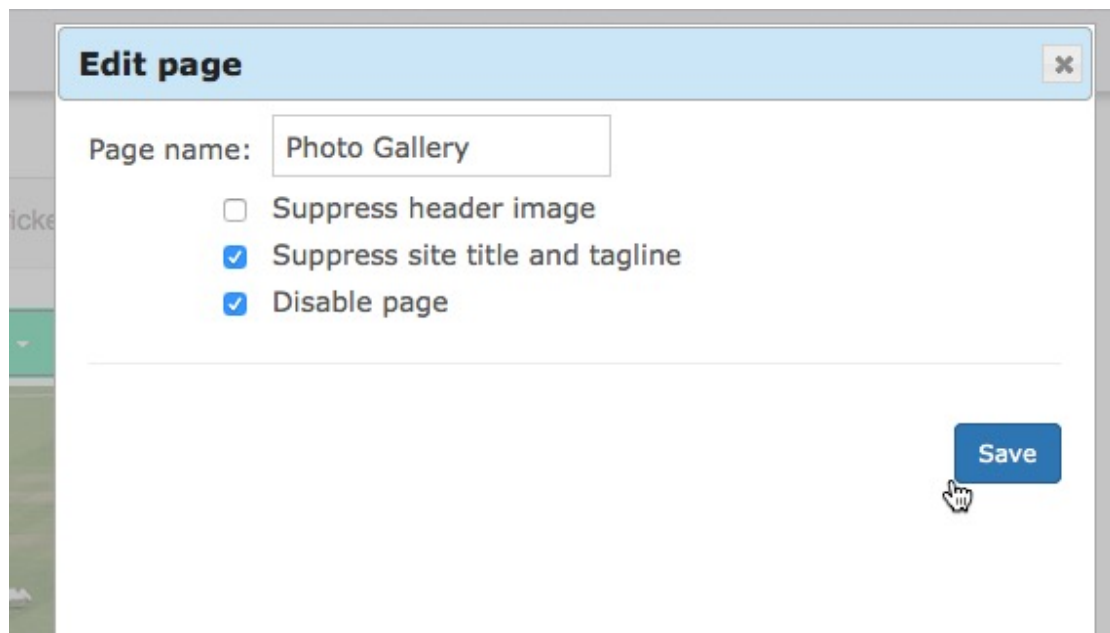
Pages to appear in sub-menus should be disabled when created so that the title of the page doesn't automatically appear in the navigation bar. If this has not happened, then the page may be edited to disable it. To do this, select the page and open it.



Then edit current page.

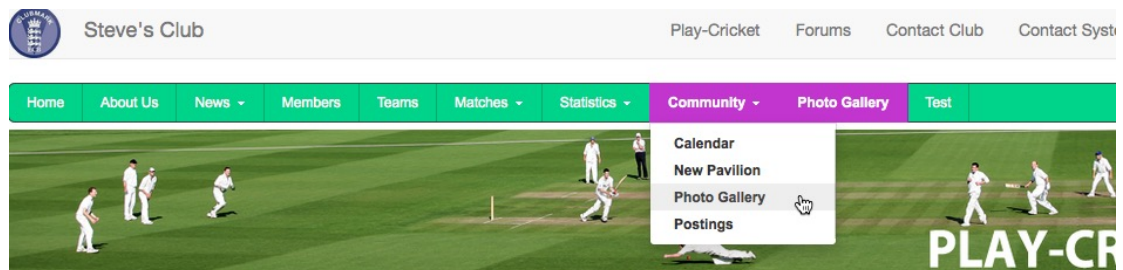


Tick the box to Disable page and click Save.



The screenshot shows a dialog box titled "Edit page" with a close button (X) in the top right corner. The "Page name:" field contains "Photo Gallery". Below this, there are three checkboxes: "Suppress header image" (unchecked), "Suppress site title and tagline" (checked), and "Disable page" (checked). A blue "Save" button is located at the bottom right, with a mouse cursor hovering over it.

If the page is not disabled, it may also appear in the navigation bar as a main menu item. In the example below, the Photo Gallery page is enabled but also appears in the Community sub-menu. Both Community and Photo Gallery are highlighted as active links.



## Changing the display settings for the Navigation Bar

To change the font style, font size or colours in the navigation bar, select the Display Settings tab. This is the ideal place to use your club's colours.

**General widget settings**

Content Settings | **Display Settings**

Border:  Yes

Border colour: #3d3d3d

Border style: Solid

Font: Arial 12

Background colour: #15d38c

Link colour: #ffffff

Active link bg colour: #c03fcc

**Position Settings:**

X-Axis Position 0 Y-Axis Position 0

Delete Navbar Save Navbar

**Background Colour** is the main colour of the navigation bar. The default background colour (#474646) is almost black.

**Link colour** is the colour of the text - this should contrast sufficiently with the background colour so that the text is clearly read. The default link colour is white (#ffffff).

**Active link bg colour** is the background colour of the active item on navigation bar. Find a colour that contrasts with the background colour so that the user can see which link is active.

**X-Axis Position and Y-Axis Position** setting both default to 0 so that the navigation bar appears at the top of the page. Leave the settings as they are and use the four-arrow cursor to drag the navigation bar to a new position if required. Leave the X-Axis set to 0 to get a reference point for the left hand side of the page.